### REPORT OF THE AUDIT OF THE FRANKLIN COUNTY SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period March 20, 2008 Through April 22, 2009



# CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

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#### **EXECUTIVE SUMMARY**

#### AUDIT EXAMINATION OF THE FRANKLIN COUNTY SHERIFF'S SETTLEMENT - 2008 TAXES

#### For The Period March 20, 2008 Through April 22, 2009

The Auditor of Public Accounts has completed the audit of the Sheriff's Settlement - 2008 Taxes for the Franklin County Sheriff for the period March 20, 2008 through April 22, 2009. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

#### **Financial Condition:**

The Sheriff collected taxes of \$28,660,016 for the districts for 2008 taxes, retaining commissions of \$815,713 to operate the Sheriff's office. The Sheriff distributed taxes of \$27,837,855 to the districts for 2008 taxes. Taxes of \$7 are due to the districts from the Sheriff.

#### **Deposits:**

The Sheriff's deposits were insured and collateralized by bank securities.

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To the People of Kentucky
Honorable Steven L. Beshear, Governor
Jonathan Miller, Secretary
Finance and Administration Cabinet
Honorable Ted Collins, Franklin County Judge/Executive
Honorable Steve Clark, Franklin County Sheriff
Members of the Franklin County Fiscal Court

#### Independent Auditor's Report

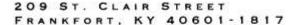
We have audited the Franklin County Sheriff's Settlement - 2008 Taxes for the period March 20, 2008 through April 22, 2009. This tax settlement is the responsibility of the Franklin County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Sheriff's Tax Settlements</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Sheriff's office prepares the financial statement on a prescribed basis of accounting that demonstrates compliance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the Franklin County Sheriff's taxes charged, credited, and paid for the period March 20, 2008 through April 22, 2009, in conformity with the modified cash basis of accounting.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated October 8, 2009, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to





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provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

October 8, 2009

#### FRANKLIN COUNTY STEVE CLARK, SHERIFF SHERIFF'S SETTLEMENT - 2008 TAXES

For The Period March 20, 2008 Through April 22, 2009

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Charges	Co	unty Taxes	Tax	ing Districts	Sc	chool Taxes	St	ate Taxes
Real Estate	\$	3,986,153	\$	4,371,023	\$	13,536,764	\$	3,353,867
Tangible Personal Property	·	486,590	·	542,629		941,205		845,769
Increases Through Exonerations		137		150		499		115
Franchise Taxes	•	80,311		86,856		166,957		
Distilled Spirits Taxes		235,063		360,585		519,097		
Additional Billings	r	45,994		19,126		39,956		119,720
Limestone, Sand and								
Mineral Reserves		795		872		2,907		669
Penalties		18,484		20,240		58,350		14,868
Adjusted to Sheriff's Receipt		(30)	-	986		1		(5)
Gross Chargeable to Sheriff	<u>-</u>	4,853,497	<u>-</u>	5,402,467	<u>-</u>	15,265,736	_	4,335,003
Credits								
Exonerations		6,685		7,296		16,152		3,924
Discounts		80,296		89,686		253,746		72,765
Delinquents:								
Real Estate		100,972		110,721		330,236		84,956
Tangible Personal Property		6,731		7,309		14,226		10,894
Franchise Taxes		31		33		28		_
Total Credits	<u> </u>	194,715	<u>-</u>	215,045	<u>-</u>	614,388	_	172,539
Taxes Collected	•	4,658,782	•	5,187,422	•	14,651,348	•	4,162,464
Less: Commissions *		198,286		220,465		219,770		177,192
Taxes Due	r	4,460,496	•	4,966,957	•	14,431,578	•	3,985,272
Taxes Paid		4,459,454		4,965,823		14,428,318		3,984,260
Refunds (Current and Prior Year)		1,042		1,134		3,260	•	1,005
Refunds (Current and From Tear)		1,042		1,134		3,200		1,003
Due Districts								
as of Completion of Audit	\$	0	\$	0	\$	0	\$	7

#### \* Commissions:

10% on \$ 10,000 4.25% on \$ 13,998,668 1.5% on \$ 14,651,348

## FRANKLIN COUNTY NOTES TO FINANCIAL STATEMENT

April 22, 2009

#### Note 1. Summary of Significant Accounting Policies

#### A. Fund Accounting

The Sheriff's office tax collection duties are limited to acting as an agent for assessed property owners and taxing districts. A fund is used to account for the collection and distribution of taxes. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

#### B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting. Basis of accounting refers to when charges, credits, and taxes paid are reported in the settlement statement. It relates to the timing of measurements regardless of the measurement focus.

Charges are sources of revenue which are recognized in the tax period in which they become available and measurable. Credits are reductions of revenue which are recognized when there is proper authorization. Taxes paid are uses of revenue which are recognized when distributions are made to the taxing districts and others.

#### C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### Note 2. Deposits

The Franklin County Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

FRANKLIN COUNTY NOTES TO FINANCIAL STATEMENT April 22, 2009 (Continued)

Note 2. Deposits (Continued)

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the Sheriff's deposits may not be returned. The Franklin County Sheriff does not have a deposit policy for custodial credit risk but rather follows the requirements of KRS 41.240(4). As of April 22, 2009, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

Note 3. Tax Collection Period

The real and personal property tax assessments were levied as of January 1, 2008. Property taxes were billed to finance governmental services for the year ended June 30, 2009. Liens are effective when the tax bills become delinquent. The collection period for these assessments was October 28, 2008 through April 22, 2009.

Note 4. Interest Income

The Franklin County Sheriff earned \$57,303 as interest income on 2008 taxes. The Sheriff distributed the appropriate amount to the school district as required by statute. As of October 8, 2009, the Sheriff owed \$5,291 in interest to his fee account.

Note 5. Sheriff's 10% Add-On Fee

The Franklin County Sheriff collected \$82,341 of 10% add-on fees allowed by KRS 134.430(3). As of October 8, 2009, the Sheriff owed \$82,341 in 10% add-on fees to his fee account.

Note 6. Advertising Costs And Fees

The Franklin County Sheriff collected \$3,935 of advertising costs and \$4,080 of advertising fees allowed by KRS 424.330(1) and KRS 134.440(2). The Sheriff distributed the advertising costs to the county as required by statute. As of October 8, 2009, the Sheriff owed \$4,080 in advertising fees to his fee account.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



The Honorable Ted Collins, Franklin County Judge/Executive Honorable Steve Clark, Franklin County Sheriff Members of the Franklin County Fiscal Court

> Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards

We have audited the Franklin County Sheriff's Settlement - 2008 Taxes for the period March 20, 2008 through April 22, 2009, and have issued our report thereon dated October 8, 2009. The Sheriff prepares his financial statement in accordance with a basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Franklin County Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Franklin County Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the modified cash basis of accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.





Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards (Continued)

#### Compliance And Other Matters

As part of obtaining reasonable assurance about whether the Franklin County Sheriff's Settlement -2008 Taxes for the period March 20, 2008 through April 22, 2009, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the Franklin County Fiscal Court, and the Department for Local Government and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

October 8, 2009